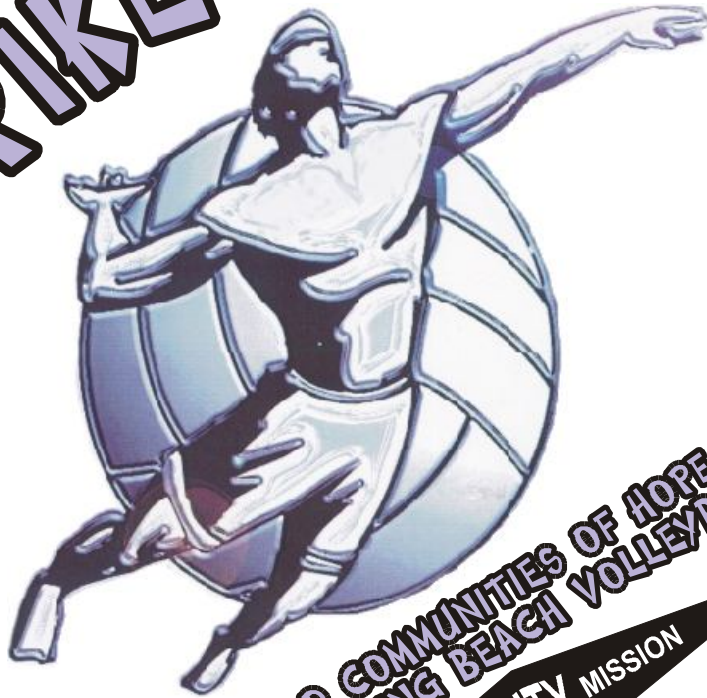


# SPIKE BACK



**BUILD COMMUNITIES OF HOPE...  
...BY PLAYING BEACH VOLLEYBALL!!**

**TORONTO CITY MISSION**

Spike Back Against Poverty 2012

February 17, 2012

Beach Blast

Team Package



## Table of Contents

Introduction.....	3
Directions to Beach Blast.....	3
Recruiting a Team.....	4
Registering your Team.....	5
Prizes, Prizes, and More Prizes!.....	5
How to Effectively Collect Pledges and Sponsorships.....	6-7
Tournament Schedule.....	8
Team Captain's Checklist.....	9
Release, Waiver and Indemnity Form.....	10
How to Collect Donations for Spike Back 2012.....	11
Pledge Form .....	12
Team Sign-Up Sheet .....	13
Players Fact Sheet.....	14



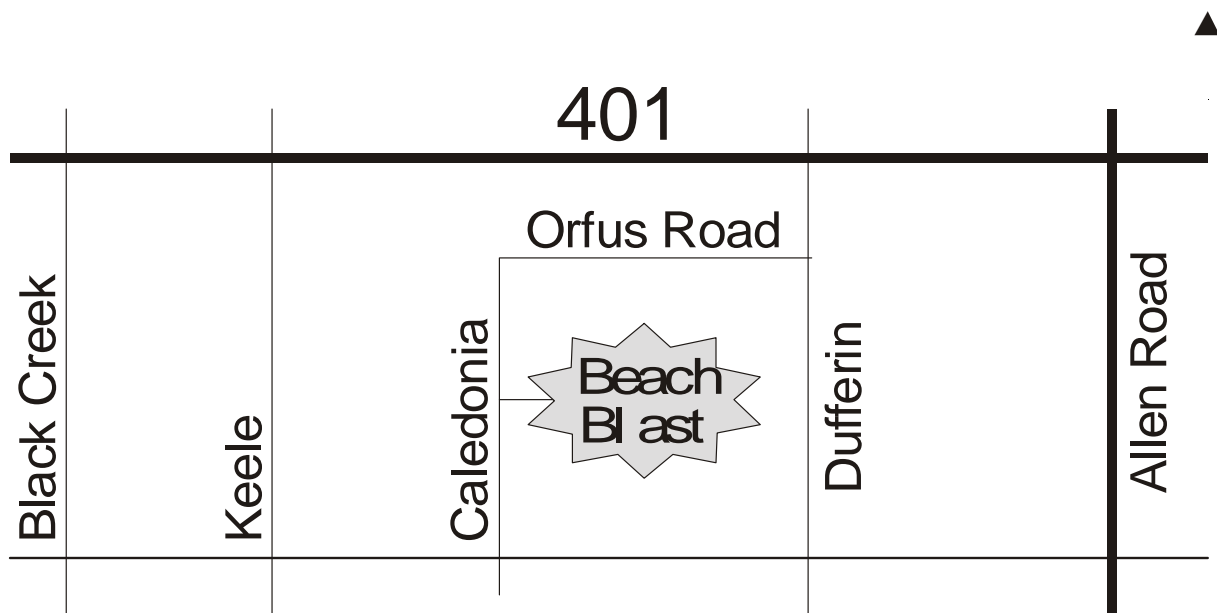
## Introduction

Thank you for entering a team in Toronto City Mission's *Spike Back Against Poverty* beach volleyball tournament. This manual will provide helpful information to prepare for the tournament and to raise funds for the Toronto City Mission.

Date: Friday, February 17, 2012

Location: Beach Blast, 15 Leswyn Road (near to Lawrence between Keele and Dufferin).

## Directions to Beach Blast





## Recruiting a Team

One person from your team should be appointed as your team captain. This can be yourself or another individual. Team captains are responsible for informing team members of the details of the tournament and to collect and forward the team list to the Toronto City Mission.

### Team requirements:

- 1) Minimum of 6 people per team (maximum of 10 people)
- 2) Each team must have a minimum of two participants per gender on the court at all times.
- 3) Each team must raise a minimum of \$700 (the equivalent cost of sending 10 children to one of Toronto City Mission's summer camps).

Ask your friends and co-workers to join you in a fun night of indoor beach volleyball. Make announcements at your school, church or workplace. It is an amazing fellowship opportunity while helping to make a difference in the lives of kids in Toronto.

Also included in your package is a sign-up sheet. Team captains can keep the sign-up sheet to record the names of all interested players or he/she can post it in a strategic location to allow people to sign-up themselves.

Once you have your final team, please send in the completed sign-up sheet by fax (416-924-3071) or email us at [spikeback@torontocitymission.com](mailto:spikeback@torontocitymission.com).



## Registering a Team

To register, please fax a copy of the completed sign-up sheet to Toronto City Mission at 416-924-3071, mail it to 2610 Birchmount Rd. Toronto, ON M1W 2P5 or email us at [spikeback@torontocitymission.com](mailto:spikeback@torontocitymission.com). To register over the internet go to [www.torontocitymission.com](http://www.torontocitymission.com).

### Registration Deadlines:

- 1) Early Bird registration deadline\*\*: January 6, 2012
- 2) Registration Cut-off: January 27, 2012

\*\*Every team who registers before the Early Bird deadline will be entered into a draw to win a free **pizza party** on game night.

When each person signs up, please give them one of the Player's Pages that have been enclosed or direct them to the Spike Back Player's Page on the internet at <http://torontocitymission.com/opportunities/events/spikeback-against-poverty/downloads/>.

Each member of your team must carefully read and sign a release, waiver and indemnity form in order to participate in the tournament. These forms are included in each player's package. The forms should be collected and returned to the Toronto City Mission on the tournament date. You can hand them in at the registration table on the day of the tournament. Players who have not signed a release, waiver and indemnity form will not be permitted to play.

## Prizes, Prizes and more Prizes!

As our way of saying thank you for your hard work in getting sponsorships for the 2012 Spike Back for the Toronto City Mission, we will be providing some fabulous prizes. Prizes will be awarded to all members of the tournament's first, second and third place teams, to the team that raises the most amount of money, as well as to the three top individuals who raise the greatest amount of funds. The Grand Prize for Top Individual Fundraiser is a **return trip for 2 to Ottawa** (valued at over \$550). A draw will take place for the remaining prizes on the prize table. To qualify for entry into the prize table draws, an individual must raise a minimum of \$150 in pledges and sponsorships. We will be updating the webpage with new prizes when we know of them.



## How to Effectively Collect Pledges and Sponsorships (and win the prize!!!)

The following section contains information to help you and your team collect pledges and sponsorships for the *2012 Spike Back Against Poverty* for TCM.

There are two key strategies (although certainly not limited to just two strategies) for raising fund for this type of event.

### **1. Asking for pledges and sponsorships from individuals or businesses.**

Anyone is a prospect. Family members, friends, co-workers, church members, fellow students, suppliers, small business owners...anyone with whom you come into contact is a prospect.

When asking for a pledge/sponsorship it is helpful to firstly tell a bit about the nature of the *2012 Spike Back Against Poverty* event. You may wish to say something such as, "Hello, my name is (your name here) and I will be participating in *the Spike Back Against Poverty Volleyball* tournament on February 17th which support the Toronto City Mission day camps".

You should also provide a bit of information on Toronto City Mission as well. Information such as, "The event will be used to raise money for Toronto City Mission, a charity that assists children and families living in poverty in the City of Toronto."

After sharing information about the mission of TCM, ask the prospect if they will sponsor you. Since Toronto City Mission is a registered charity with the CCRA (reg. # 108114158RR0001), all gifts of \$20 or more will be receipted for income tax purposes unless otherwise requested. Names and addresses must be supplied in order for receipts to be delivered.

For more information about Toronto City Mission, please visit our website at [www.torontocitymission.com](http://www.torontocitymission.com).

Each person who collects money needs to be sure to have all donation sheets completed accurately, with cash, cheque or credit card information submitted equalling the amount listed on the sponsorship form. Team members should return their envelope, with the summary sheet completed to the team captain on the night of the tournament.



## **2. Organizing Fundraising Events**

You may wish to organize fundraising events at your church/school or place of work to raise money for your team. If you choose to do this, please keep the money raised through events separate from the funds raised from individuals. Funds raised through events will not be receipted for income tax purposes. A separate form for money collected through fundraising events has been included and must be completed and submitted with the funds raised.

If you have any questions about the tournament, please do not hesitate to contact us at (416) 922-6223 or via e-mail at [spikeback@torontocitymission.com](mailto:spikeback@torontocitymission.com).

Thank you for all of your efforts to make the *2012 Spike Back Against Poverty* a success! You can feel proud that new doors of opportunity are being opened for children and families living in poverty in the City of Toronto because of your efforts! Thank You!



## Tournament Schedule

Registration for the *Spike Back Against Poverty 2012* will begin at 6:00 pm on Friday February 17<sup>th</sup>, 2012. Only the team captain needs to come to the registration table to confirm their registration and complete outstanding information.

The time-table is as follows:

6:00 – 7:00 pm	Registration
7:00 – 7:15 pm	Welcome, announcements and rules of the tournament
7:15 – 10:45 pm	Round Robin play
10:45 – 11:00 pm	Awarding of incentive prizes and prize draws
11:00 pm – 1:00 am	Playoff Round and Finals
1:00 am – 1:15 am	Tournament prizes and closing



## Team Captain's Checklist

### When you receive your package

- ❑ Use the sign-up sheet and posters to record team members as you recruit them
- ❑ Hang posters around your church/school/place of work/community
- ❑ Make announcements in your church bulletin/school newsletter/office workplace/etc...
- ❑ Hand out players packages well in advance of the tournament date to each player on your team who registers
- ❑ Fax a list of team members to Toronto City Mission at 416-924-3071 or send a list via e-mail to [spikeback@torontocitymission.com](mailto:spikeback@torontocitymission.com)
- ❑ Collect all signed release forms, sponsor sheets, donation collection envelopes and hand them in during registration

### The day of the 2012 Spike Back

- ❑ Make sure your team arrives on time
- ❑ Bring team pledge forms, money raised (minimum of \$700) and signed waivers for all team members
- ❑ Bring flip flops and towels
- ❑ Enjoy yourself at the *Spike Back Against Poverty 2012* Tournament!



## Release, Waiver and Indemnity Form

Each member of your team must carefully read and sign a release, waiver and indemnity form in order to participate in the tournament. Please sign the attached form and return it to your team captain as soon as possible. Each member must sign this form or they will not be permitted to participate in the *Spike Back Against Poverty 2012*.

In consideration of Toronto City Mission accepting this application, I, for myself, my heirs, executors, administration, successors and assigns hereby release, waive and forever discharge Toronto City Mission and all other associations, sanctioning bodies, sponsoring individuals and sponsoring companies and all their respective sponsors, agents, officials, servants, contractors, representatives, elected and appointed officials, successors and assigns of and from all claims, damages, costs, expenses, actions and causes of action, whether in law or equity in respect of death, injury, loss of damages to my person or property howsoever caused, arising or to arise by reason of my participation in the said events, whether as a spectator, participant, competitor or otherwise, whether prior to, during or subsequent to the event and notwithstanding that the same may have been contributed to or occasioned by the negligence of any of the aforesaid.

I further hereby undertake to hold and save harmless and agree to indemnify all the aforesaid from and against any and all liability incurred by any of them arising as a result of, or in any way connected with my participation in any of the said events by submitting this entry. I acknowledge having read, understood and agreed to the release, waiver and indemnity. I warrant that I am physically fit to participate in this event.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_



## How to Collect and Submit Donations for Spike Back Against Poverty 2012

Here is a comprehensive step-by-step guide to collecting and submitting donations from individuals and businesses. These guidelines ensure that you and your team are credited properly for prizes and helps Toronto City Mission keep accurate accounting records for internal and income tax purposes.

1. The Pledge Forms are provided to keep a record of individuals who give cash, cheque or credit card donations.
2. Each time you secure a donation, enter their full name, home address (street number and name, city, postal code), phone number, amount donated and method of payment. In the event of a credit card donation, please record both the credit card number and the expiry date. Please print clearly as we cannot mail receipts for income tax purposes without complete addresses – including the postal code. Do not include donations online donations.
3. Make sure your name, address and phone number is filled in on each Pledge Form so your account is credited properly.
4. The donation sheets you submit need to balance with the funds submitted in the envelope. Please double check your totals and enclosed funds before you hand in your envelope to your team captain.

All donations collected through *Spike Back Against Poverty 2012* will be used to support the programs of Toronto City Mission.

Thank you for partnering with Toronto City Mission in building communities of hope.



# SPIKE BACK AGAINST POVERTY 2012



*Spike Back Against Poverty* is a charitable fundraising volleyball tournament for Toronto City Mission that will raise funds to assist and transform children and families living in poverty in the city of Toronto. Toronto City Mission has worked with families in the "inner-city" of Toronto for over 130 years. We offer programs that share God's love in both words and deeds regardless of race, religion, sexual orientation or creed.

Toronto City Mission is a registered charity with the CCRA (reg. # 108114158RR0001). For more information please contact us at 416-922-6223. Gifts of \$20 or more will be issued a tax receipt. Please make cheques payable to: **Toronto City Mission**.

*Do not include web donations to this form. TCM will bring a complete list of your web donations on the night of Spike Back.*

Team Name \_\_\_\_\_

Your name \_\_\_\_\_

Add to mailing list?	Name	Address	City	Postal	Phone	Payment Amount	Credit Card # (Amex, MC or Visa), Cash or Cheque	Exp. Date
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
Y N								
<b>Total</b>								

# 2012 SPIKE BACK



## Player's Fact Sheet

Thank you for participating in *Spike Back Against Poverty 2012*. This fact sheet contains all of the information that you will need in order to prepare for the tournament on Friday, February 17th, 2012.

### Prizes:

The prize for Top Fundraiser is 2 round trip VIA Rail tickets to Ottawa (over \$550 value). Prizes will also be awarded to tournament champions in each recreational and competitive level. There will also be draws throughout the evening!

### Release, Waiver and Indemnity:

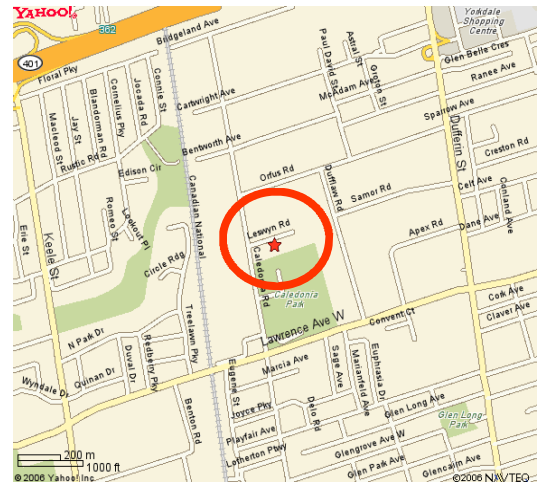
Each participant in the Spike Back Tournament must read for comprehension and sign a release, waiver, and indemnity form in order to participate. Please make sure the enclosed form is completed and signed prior to your arrival at the registration table. The form must be collected along with your collected donations.

### Tournament Rules:

1. Standard outdoor volleyball rules apply. Additional rules included for the Spike Back include:
2. Substitutes are only allowed in the serving position.
3. Games last until one team has reached 15 points or until time expires. If ties at the time signal, one final serve is played with the winner of the point breaking the tie (rally point).
4. Spiking and overhand serving is allowed, but jump serves are not permitted.
5. Each player may serve a maximum of 5 serves in a row. Team rotates to a new server after 5 points by any one server.
6. A minimum of 2 female players must be on the court at all times unless both teams are in agreement to alternate arrangements.
7. Food or drinks purchases outside of Beach Blast are not permitted in the building. No Alcohol allowed.
8. Change rooms, showers, and lockers are available. Please bring locks with you if you have valuables.
9. No glass bottles or cups are permitted in the building.
10. Food can be consumed in designated areas only—not on sand courts.

### Location:

Spike Back will be held at Beach Blast. The street address is 15 Leswyn Road, Toronto. It is located east of Caledonia, and north of Lawrence. Parking will be limited to the night of the tournament. Please do not block driveways or park in the church parking lot next door.



2610 Birchmount Rd.  
Toronto, On.  
M1W 2P5

P: 416-922-6223  
F: 416-924-3071

[spikeback@torontocitymission.com](mailto:spikeback@torontocitymission.com)  
reg. # 108114158RR0001





**2610 Birchmount Rd.  
Toronto, Ontario  
M1W 2P5**

**Phone: 416-922-6223**

**Fax: 416-924-3071**

**[www.torontocitymission.com](http://www.torontocitymission.com)**